



2017-18 Flexible Payroll Calendar for Classified Assignments Starting After June 30, 2017

Track _____

For office use only

Actual Days Paid

QW	Month	First Week					Second Week					Third Week					Fourth Week					Regular Workdays	Other Paid Days		Actual Days Paid				
		M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F		Holiday	Vacation					
1	Jul											Jul 3	+	4	5	6	7	10	11	12	13	14							
2	Jul - Aug	17	18	19	20	21	24	25	26	27	28	31	Aug		1	2	3	4	7	8	9	10	11						
3	Aug - Sep	14	15	16	17	18	21	22	23	24	25	28	29	30	31	Sep		1	+	4	5	6	7	8					
4	Sep - Oct	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	Oct		2	3	4	5	6						
5	Oct - Nov	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	Nov		30	31	1	2	3						
6	Nov - Dec	6	7	8	9	+	10	13	14	15	16	17	20	21	22	+	23	x	24	27	28	29	30	Dec	1				
7	Dec	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	+	x	25	26	27	28	29						
8	Dec - Jan	+	1	2	3	4	5	8	9	10	11	12	+	15	16	17	18	19	22	23	24	25	26						
9	Jan - Feb	29	30	31	Feb		1	2	5	6	7	8	9	+	12	13	14	15	16	+	19	20	21	22	23				
10	Feb - Mar	26	27	28	Mar		1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23						
11	Mar - Apr	26	27	28	29	+	30	Apr		2	3	4	5	6	9	10	11	12	13	16	17	18	19	20					
12	Apr - May	23	24	25	26	27	May		30	1	2	3	4	7	8	9	10	11	14	15	16	17	18						
13	May - Jun	21	22	23	24	25	+	28	29	30	31	Jun		1	4	5	6	7	8	11	12	13	14	15					
14	Jun	18	19	20	21	22	25	26	27	28	29																		
															Subtotal														
															Total Paid Days														

- + Legal holidays
- # Non-duty equalization day for 12-month employees
- x Board declared holiday

Site _____ Employee ID _____

Employee _____
 Print Name Employee Signature

Plan Approved _____
 Site Administrator Date

Actuals Certified: _____
 Site Administrator Date